



St. Albert Challenge Meet: _____

Every spring (usually towards the end of May), we launch the outdoor track and field season by hosting our own local track and field meet. This is a very well attended meet from various athletes across the province and provides the athletes with a great warm-up for the rest of the season!

However, as indicated under the “Volunteer Commitment” section, meets require a lot of working hands to help to ensure smooth operations and safe involvement for the athletes. Our commitment to you is to provide your athlete with the attention they need to get ready for the meet; we need your commitment to help us get ready for the big day.

The types of support required varies depending on the scope of the meet, but here are some examples of how you can help before, during, and after the meet.

Pre-Meet Volunteers Required:

- **Committee Members:** We need a few folks to help with some of the planning for the St. Albert Challenge – take leading roles in areas like Hospitality, Signage/Decor, Merchandise, Award presentations, etc. The commitment would just be planning time which can be done while your child is at track.
- **Hospitality:** We need some parents to coordinate hospitality for the officials and volunteers for the weekend. This includes getting snacks and water to the site and ensuring officials and volunteers are well cared for. Please reply if you can help. Note: we will have a food truck on site serving athletes and guests, so our volunteers will not be required to serve food to the public.
- **Seeking Sponsorships:** If anyone has a contact with a local grocery store who can sponsor food/snacks/water for 75 people per day, please let us know. On-site recognition will be provided.
- **Set-Up:** Tents, equipment

Meet Day Volunteers Required:

There are many duties for all abilities - no previous experience required. Some are more social in nature, others are more official. We always make every effort to assign you to a duty that you would be most comfortable with. Remember, this time counts towards your volunteer commitment and helps us much more if you volunteer rather than us cashing your volunteer commitment cheque. Examples include:

- **Meet Manager:** Oversees the organization of the meet and sees that the key volunteers and officials are keeping up with the needs of the meet.
- **Meet Director:** This person should know track and field, the various events, rules, etc. and is responsible for the smooth running of the actual meet. Works closely with the registration and results team.
- **Volunteer Registration:** Check-in volunteers and assigns them to the required duties throughout the day.
- **Hospitality:** Oversees the distribution of snacks and beverages to the officials and volunteers.
- **Awards Desk:** Oversees the organization of the awards during the meet, posting results and handing out ribbons and medals to the athletes.
- **Events Support:** These positions vary and are where most of the volunteers are required. Event volunteers provide direct support to the officials managing each event. The officials are use to working with volunteers that may not have any experience at all and are very patient in letting you know what is needed. Roles will include everything from running results to the awards desk, to marshalling (checking-in) athletes, to more manual type labour like raking the long-jump pit or measuring/recording the distances thrown by the athletes.

Post-Meet Volunteers Required:

When all is said, and done, everything must come down! This is usually the quickest part of the event, but made quicker with as many people as possible. Please let us know if you are available to help with take-down.

Should you have any questions or wish to let us know that you can help, please email the club at stalbertmustangs@gmail.com .